

- **Pickleball University Board Meeting**

November 22, 2022 @ 1:00 PM

Location: Village Green Conference Room and Via Zoom

- 1. Call to order 1:03 PM
- a. Claire Miller, President; Chuck O'Hanlon (Zoom) Vice President ; Steve Bull, Vice President; Dick Haverland, Treasurer; Dave Caswell, Jeff Earlywine, Bob O'Leary, Loretta Potts, Secretary

2. Proof of Notice
Posted in 11/20/2022 Newsletter

3. Approval of Minutes

Steve motions to accept, Dave seconded, **Motion passes unanimously.**

4. Monthly Financials

Revenues \$5,794

Expenditures \$8,560 No changes. Balance in bank \$263,442

It is decided that Jeff takes over as Treasurer from Dick as of January 1, 2023. Jeff will no longer make deposits and Steve will take this over as of December 1, 2022.

5. Old Business

A. Envision update

1034 surveys were sent, 935 delivered. 137 were completed. It is decided that 2 reminders will go out in PBU 411. Then the answers will be tabulated. There was discussion as to whether this should go on until after January when snow birds return. It was discussed that snow birds are receiving the survey as well just like the people that live here fulltime. It was decided that there is to be a stopping point of December 10, 2022. This will give us a snapshot in time of what members want from the club and how many are satisfied.

Dave motions to end the survey on December 10; Jeff seconds and 2 oppose.

Motion passes

B. Final Bylaws Revision

This was revised and accepted at least meeting. Copies of the revised bylaws with changes highlighted and the final copy will be sent to members of the board.

C. 503 C3 update

Steve contacted Doug Vitunic, an attorney that is also a member of PBU to help us accomplish this change to for PBU to 501-C3 status. It was decided at last meeting to follow through with this if this can be done under \$5000. If it runs over this amount, we will discuss this at the board meeting to determine the viability of this with extra costs. Mr. Vitunic is confident this can be completed within our budget, after reviewing similar clubs that have gone through this process. This will be revisited at the next meeting when more information is available.

D. Guest passes

After much discussion, it was decided to allow ONLY 1 pack of 5 passes per member at \$10 per pass with an expiration date of December 31, 2023. The guest must accompany the member and follow seasonal rules of 11am to close. There will be 2 dates when members can purchase these passes , one in January and one in February. There was a motion to allow guests to play anytime but this was not approved.

Steve motions to approve. Dick seconds the motion. **Motion passes unanimously.**

6. New business

A. Future Goals and Membership/Waitlist

Claire asked Ann Venuto, the court manager, to provide a breakdown of her work duties over the course of a 2 week period. On analysis of the timesheet, it was discussed that much of her time is spent on administrative duties and less time physically at the courts overseeing staff and volunteers. Claire would like to have a meeting with Ann and other court attendants to reiterate their duties and make sure that these are being accomplished. Ann will meet with Claire to make a plan on how to make sure that these duties are carried out.

Steve makes a motion to have all paid employees report to Claire or the current president so that these duties can be accomplished and verified. Ann and Claire will put together a plan to oversee duties and make sure they are completed. Loretta seconds. **Motion passes unanimously.**

So far, 450 members have renewed and 150 on the Waitlist. Chuck recommends giving preferential treatment to spouses of members. None of the board members agree. It is agreed, however, that it is too early to discuss this until all members have renewed that are going to renew.

B. Coach Lesson times

It has been determined that during season General play starts at 7am and runs to 1pm, and in the afternoon between 5pm to 7pm. Coaches cannot give lessons during 8am to 1pm. Nonmembers can currently take lessons for a \$5 fee that goes to the club, in addition to the price of the lesson. At times, the non-Members stay after the lesson and play on our courts. It has been decided through much discussion, that any non-member will pay the \$15 Drop-In fee instead of the \$5 fee. The person taking the lesson can stay and play as long as it is after 11am for the entire day. This non-member drop in time was changed from 10:30am because the court attendants will be stationed at 11am.

3 courts are being reserved for coaches from 1pm to 5pm to give lessons to our members but must be reserved.

C. Guest vs Drop In

This was covered by following seasonal rules of playing times.

D. Gatekeeper Incentives.

It has been brought to our attention that select volunteers and paid employees have been getting free memberships as a thanks for their efforts. Many on the board feel that it is hard to determine who is eligible for this and that it may be better to do something such as an appreciation day or luncheon rather than give out memberships since it is hard to know who would really deserve this and who does not. Many volunteers have reported that they donate their time and efforts because they enjoy helping the club. It was proposed that a GOFUNDME page is set up to help pay the memberships of the most significant volunteers but this was not supported by the board members. After much discussion, it has been decided to do an appreciation day twice per year for Gatekeepers as a thank you for their hard work and dedication. This will be coordinated with Carroll Sue, our social director, and will take place January and in the spring of every year.

Jeff motions to accept. Steve seconds the motion. **Motion passes unanimously.**

For the season, the club is trying to coordinate so that there will be a gatekeeper from 8am to 10:30am and one from 10:30am to 1pm.

Paid courts attendants will be present from 1pm to 5pm and 5pm to 9pm.

E. Evening Light Schedule

Dave recommends shutting down the lights at 9pm due to lack of play and absense of staff to supervise after 9PM. Dave makes a motion. Steve seconds the motion. **Motion passes unanimously.**

This discussion was continued about locking the gates after the lights are off. It was discussed having a combination lock that most members know the combination to stop the courts from getting used inappropriately or vandalized by others.

Dave makes a motion to adjourn. Loretta seconds this motion. **Motion passes unanimously.**

Next meeting December 17, 2022 at 2pm.